

AGENDA
TOWN OF HYPOLUXO
SPECIAL COUNCIL MEETING
Al Merion Council Chambers

Thursday, September 10, 2020 at 5:01 PM

FOR COUNCILMEMBERS AND THOSE INDIVIDUALS WHO WISH TO SPEAK AT THE MEETING PLEASE SPEAK DIRECTLY INTO THE MICROPHONES. FOR THOSE MEMBERS IN THE AUDIENCE PLEASE COME TO THE PODIUM TO ADDRESS COUNCIL.

A. Opening

- 1. Call to Order.**
- 2. Moment of Silent Prayer & Pledge of Allegiance to the Flag**
- 3. Roll Call**
- 4. Agenda Approval – Additions/Deletions/Modifications and Adoption**
- 5. Announcements**

B. Comments from Members of the Public

C. Action/Discussion Items

1. Consent Agenda None

2. ACTION/DISCUSSION

Public Hearings –

- a. Tentative Millage Rate for Fiscal Year 2021. First Public Hearing.

A tentative proposed millage rate of 3.20 will produce \$1,213,313. The tentative millage rate of 3.20 is 1.88% more than the roll back rate of 3.1407.

- b. Proposed Budget for Fiscal Year 2021 – First Public Hearing.

- c. Mayor's Salary and Town Council/Planning & Zoning Board Honorariums

- d. Out-of-State Travel for the Mayor

3. Ordinances & Resolutions-None

4. Discussion/Action Items- None

5. Information Items & Reports - None

Comments

Council Members

Town Attorney

Town Building Official

Town Clerk

Mayor

Comments from the Public

E. Adjournment

Please advised that should any interested person seek to appeal any decisions made by the Town Council with respect to any matter considered at this hearing, such person will need to insure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Pursuant to the provisions of the Americans with Disabilities Act; and person requiring special accommodations to participate in this meeting, please advise the Town at least three (3) calendar days before the hearing by contacting Town Hall at (561) 582-0155.

AGENDA ITEM C. 2.1

Subject: First Hearing to Establish a Tentative Millage Rate for fiscal year 2021

RECOMMENDATION: Council approve a tentative millage rate of 3.20

EXPLANATION: The millage rate of 3.20 will generate \$1,213,313. The tentative proposed millage rate is 1.88% more than the rolled back rate for fiscal year 2020 which is 3.1407, which means all property owners, will pay slightly more than the municipal ad valorem taxes for fiscal year 2021

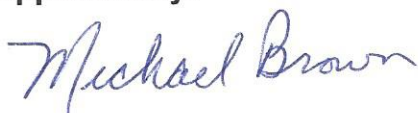
The proposed General Fund budget is projected to be \$2,115,335. The difference between the collected ad valorem income and the total projected budget will come from fees, permits, sales tax, communication taxes, reserve and grants.

PROGRAM IMPACT: All planned programs for the Town will be carried out.

FISCAL IMPACT: 3.20 mills will generate 1,213,313.

ALTERNATIVES: To approve a tentative millage rate of 3.20 for the Town of Hypoluxo for fiscal year 2021, to establish a different rate or to table.

Approved by:



Town of Hypoluxo

September 10, 2020

BUDGET SUMMARY
TOWN OF HYPOLUXO - FISCAL YEAR 2020-2021
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF HYPOLUXO
ARE 1.8% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

Millage per \$1,000
 General Fund 3.20

	GENERAL FUND	DEBT SERVICE FUND	CAPITAL CONSTRUCTION FUND	TOTAL
ESTIMATED REVENUES:				
Taxes:		-	-	
Ad Valorem Taxes (Millage 3.20 per \$1,000)	1,213,313	-	-	1,213,313
Electricity	139,530	-	-	139,530
Telecommunications	105,864	-	-	105,864
Special Assessment.....		-	-	-
Franchise Fees	53,000	-	-	53,000
Permits & Fees.....	66,000	-	-	66,000
Intergovernmental Revenue	258,744	-	191,634	450,378
Fines & Forfeits.....	250	-	-	250
Miscellaneous	87,000	-	-	87,000
TOTAL ESTIMATED REVENUE	\$1,923,701	\$0	191,634	\$2,115,335
USE OF FUND RESERVES.....			0	-
TOTAL EST. REVENUE & USE OF RESERVES...	\$1,923,701	\$0	\$191,634	\$2,115,335
ESTIMATED EXPENDITURES:				
General Governmental Services	\$527,975	-	-	\$527,975
Public Safety	1,306,713	-	-	1,306,713
Transportation	4,013	-	-	4,013
Physical Environment	80,000	-	191,634	271,634
Sewer Loans		-	-	-
Council Contingency	5,000	-	-	5,000
TOTAL ESTIMATED EXPENDITURES.....	\$1,923,701	\$0	\$191,634	\$2,115,335

The tentative, adopted, and/or final budget is on file in the office of the above referenced taxing authority

NOTICE OF PROPOSED TAX INCREASE

The Town of Hypoluxo has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initially proposed tax levy.....	\$ 1,174,822
B. Less tax reductions due to Value Adjustment Board and other assessment changes.....	\$ (1,175)
C. Actual property tax levy.....	\$ 1,173,647

This year's proposed tax levy.....\$ 1,215,971

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

**DATE: Wednesday,
September 16, 2020**

TIME: 7:00 PM

PLACE: Hypoluxo Town Hall, 7580 S. Federal Highway, Hypoluxo, FL.

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2020	County: PALM BEACH
Principal Authority: Hypoluxo	Taxing Authority: Hypoluxo

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	372,146,083	(1)
2.	Current year taxable value of personal property for operating purposes	\$	7,845,086	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	379,991,169	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	6,299,147	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	373,692,022	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	366,764,810	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)

	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date:		
	Electronically Certified by Property Appraiser	6/25/2020 8:33 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		3.2000	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	1,173,647		(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0		(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	1,173,647		(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0		(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	373,692,022		(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		3.1407	per \$1000	(16)
17.	Current year proposed operating millage rate		3.2000	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	1,215,972		(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	1,173,647	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		3.1407 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	1,193,438	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	1,215,972	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		3.2000 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		1.89 %	(27)

First public budget hearing	Date : 9/10/2020	Time : 5:01 PM EST	Place : Town of Hypoluxo Al Merion Council Chambers 7580 S. Federal Highway, Hypoluxo, FL 33462
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S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Electronically Certified by Taxing Authority			7/17/2020 3:11 PM	
	Title :		Contact Name and Contact Title :		
	MICHAEL C BROWN, MAYOR		DIXIE GUALTIERI, DEPUTY TOWN CLERK		
Mailing Address : 7580 SOUTH FEDERAL HWY			Physical Address : 7580 SOUTH FEDERAL HIGHWAY		
City, State, Zip : HYPOLUXO, FLORIDA 33462		Phone Number : 5615820155		Fax Number : 5615820703	

AGENDA ITEM C. 2.2

Subject: First Hearing on a proposed Fiscal Year 2021 budget

RECOMMENDATION: Council approve the proposed budget of \$1,923,701

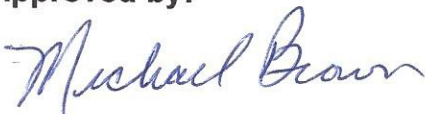
EXPLANATION: The proposed budget will permit the Town to carry out all of its functions. The budget assumes a millage rate of 3.20. The budget does not project using any reserve funds. If you have specific questions about the budget, please ask staff a day or two in advance of the meeting and answers will be researched.

PROGRAM IMPACT: Provides the guidelines for expenditures in fiscal year 2021

FISCAL IMPACT: A budget to be followed.

ALTERNATIVES: To approve the proposed budget on first reading, to approve with modifications or to table.

Approved by:

A handwritten signature in blue ink that reads "Michael Brown". The signature is written in a cursive style.

Town of Hypoluxo

September 10, 2020

Hypoluxo General Fund Profit & Loss Budget vs. Actual October 2020 through June 2021

	Final Budget FY 2021
Ordinary Income/Expense	
Income	
0.31 · Taxes and Franchise Fees	
311.000 · Ad Valorem Tax	1,213,313.01
314.100 · Florida Power & Light Tax	139,530.00
315.000 · Local Communications Serv. Tax	105,864.00
323.100 · Florida Power & Light Franchise	37,000.00
323.700 · Waste Management Franchise	16,000.00
Total 0.31 · Taxes and Franchise Fees	1,511,707.01
0.32 · Permits & Fees	
316.000 · Local Business Tax	12,000.00
322.000 · Building Permits/Plan Review	50,000.00
322.200 · Radon Gas Fees	1,000.00
325.100 · Pointe Spec Assessment Sewer	0.00
325.200 · Shores Spec Assessment Sewer	0.00
329.000 · Registrations	500.00
329.100 · Election Fees	2,500.00
Total 0.32 · Permits & Fees	66,000.00
0.33 · Intergovernmental Revenue	
330.000 · PBC Solid Waste Auth.	0.00
334.200 · Fl. Law Enforcement - Grant	0.00
335.120 · State Revenue Sharing	63,174.00
335.140 · State Mobile Home Licenses	100.00
335.150 · State Alcoholic Beverage Licens	50.00
335.180 · State Sales Tax	175,130.00
335.185 · Sales Tax Capital	0.00
338.100 · County Business Tax	4,000.00
338.200 · Local Option Fuel Tax	16,290.00
Total 0.33 · Intergovernmental Revenue	258,744.00
0.35 · Fines & Forfeits	
359.000 · County Fines & Forfeitures	200.00
359.500 · Fines(FalseAlarms,Parking&Code	50.00
Total 0.35 · Fines & Forfeits	250.00
0.36 · Miscellaneous	
361.100 · Interest Income	35,000.00
369.000 · Miscellaneous Income	2,000.00
Total 0.36 · Miscellaneous	37,000.00
Total Income	1,873,701.01
Gross Profit	1,873,701.01
Expense	
1.51 · General Governmental Services	
511.000 · Personal Services	
511.110 · Council/Planning & Zoning Board	30,000.00

Hypoluxo General Fund Profit & Loss Budget vs. Actual October 2020 through June 2021

	Final Budget FY 2021
513.120 · Payroll Expenses	210,000.00
513.210 · Payroll Tax	0.00
513.225 · Deputy Clerk Pension	6,000.00
513.228 · Receptionist Pension	3,000.00
513.229 · Administrative Clerk Pension	3,000.00
513.230 · Insurance Life/Health	37,000.00
Total 511.000 · Personal Services	289,000.00
512.000 · Operating Expenditures	
513.310 · Consultant	13,000.00
513.320 · Audit	23,000.00
513.400 · Meetings/Seminars/Courses	9,000.00
513.430 · Electricity - Office	5,000.00
513.435 · Telephone	7,500.00
513.450 · Insurance- Liability	35,000.00
513.460 · Property Maintenance	35,000.00
513.480 · Special Events	8,000.00
513.490 · Donations	500.00
513.495 · Election Expenses	7,500.00
513.498 · Advertising	4,000.00
513.510 · Office Expenses	13,450.00
513.520 · Office Equipment Maint.	14,000.00
513.540 · Dues	2,000.00
513.640 · Equipment	3,000.00
514.000 · Attorney	55,000.00
515.000 · Comprehensive Plan	4,025.00
Total 512.000 · Operating Expenditures	238,975.00
Total 1.51 · General Governmental Services	527,975.00
1.52 · Public Safety	
521.100 · Police	784,440.00
521.200 · Fl. Dept. Law Enforce. Grant	0.00
522.100 · Fire/Medical	471,273.00
524.340 · Building Department	50,000.00
524.500 · Radon & Building Surcharge Fees	1,000.00
Total 1.52 · Public Safety	1,306,713.00
1.53 · Physical Environment	
539.350 · Landscape Maintenance	80,000.01
539.600 · Enhancement by Council	5,000.00
539.601 · Sales Tax Capital Expenditures	0.00
Total 1.53 · Physical Environment	85,000.01
1.54 · Transportation	
541.000 · Electricity - Street Lights	4,013.00
Total 1.54 · Transportation	4,013.00
1.55 · Miscellaneous Expenses	0.00

Hypoluxo General Fund
Profit & Loss Budget vs. Actual
October 2020 through June 2021

	Final Budget FY 2021
580 · Other Expenses Miscellaneous	0.00
66900 · Reconciliation Discrepancies	0.00
Total Expense	1,923,701.01
Net Ordinary Income	-50,000.00
Other Income/Expense	
Other Income	
800.100 · Investment Income or Loss	
800.200 · Unrealized Gain or Loss on Inve	25,000.00
800.100 · Investment Income or Loss - Other	25,000.00
Total 800.100 · Investment Income or Loss	50,000.00
Total Other Income	50,000.00
Net Other Income	50,000.00
Net Income	0.00

AGENDA ITEM C. 2.3

Subject: Mayor's Salary, Town Council Honorariums and Planning and Zoning Board Honorariums

RECOMMENDATION: Establish the salary of the mayor and the honorariums for council members and the planning and zoning board members.

EXPLANATION: The salary range for the mayor is \$50,000 to \$90,000 as established by resolution. The Mayor's current salary is \$79,000.

Council members currently earn an honorarium of \$500 per meeting. The last time the honorarium was adjusted was October 1, 2012.

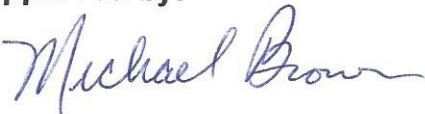
Planning and Zoning Board Members earn an honorarium of \$400 per meeting. The last time the honorarium was adjusted was October 1, 2012.

PROGRAM IMPACT: Maintain the culture of Hypoluxo.

FISCAL IMPACT: There are sufficient funds in the budget for reasonable increases of honorariums and/or salary for the mayor.

ALTERNATIVES: To adjust the salary of the mayor, to keep the same salary as in fiscal year 2021 or to table. To adjust the amount of an honorarium for council members and the Planning and Zoning Board members or to table.

Approved by:



Town of Hypoluxo

September 10, 2020

AGENDA ITEM C. 2.4

Subject: *Out-of-State Travel for Mayor*

RECOMMENDATION: Council approves the mayor to travel out-of-state on three different occasions in fiscal year 2021

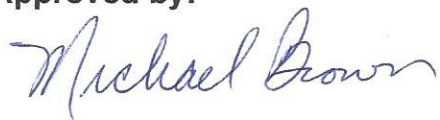
EXPLANATION: Out-of-state travel by the mayor has to be approved by council. The mayor can approve out-of-state travel for council and staff. Previously the mayor has been granted up to four out-of-state trips per fiscal year. The mayor has not used any out-of-state travel in the past four fiscal years.

PROGRAM IMPACT: Knowledge gained should be used to enhance the Town of Hypoluxo.

FISCAL IMPACT: Approximately \$5,000

ALTERNATIVES: To approve the mayor traveling up to three out-of-state trips in fiscal year 2020-2021, to change the number of out-of-state trips permitted, to deny any trips or to table.

Approved by:



Town of Hypoluxo

September 10, 2020